

Operation of Club Permits

1. PREAMBLE AND CONTACTS

Members should refer to the Vicroads website for detailed up to date information -go to VicRoads - Club Permits. Also it may be worth contacting the Escape Motoring Inc. Club Permit Officer (CPO) to ensure you have the most current information

Primary contact for Escape is:

P.F.Sawyer - Club Permit Officer (CPO)
Tel: 9752 3524 or Mob: 0434 072 831
Email: psawyer@bigpond.net.au

or if not available

Alan Cain – Asst. Club Permit Officer
Email: cain34@bigpond.com.au
Tel mob: 0411 799 989

2. PRE-REQUISITES FOR A CP VEHICLE

Vehicles not previously registered in Australia. Motor Vehicles manufactured outside Australia after 31 December 1968 which do not have a previous Australian Registration History must have a Vehicle Assessment Scheme Signature (VASS) approval certificate to demonstrate that the vehicle meets the Australian Design Rules that applied at the time the vehicle was manufactured.

Proof of Ownership. Vicroads require all new club permit applications to be accompanied with a document of proof of ownership or management of the vehicle. This can be provided in the form of an original receipt or contract of sale. The document must show the VIN or chassis number; engine number; name, address and signature of previous owner; name and address of the new owner and date of the transaction.

3. VEHICLES SUPPORTED BY ESCAPE

Escape only supports a CP for cars:

- (a) Classic & Historic Vehicles manufactured after 31 December 1930 and a minimum of 25 years old.
- (b) Modified C&H Vehicles more than 25 years old, which have been modified outside of what is permitted in the VSI 8 or VSI 33 Guidelines, provided that a Victorian Assessment Signature Scheme (VASS) approval certificate for the modifications has been obtained. For further information - go to Vicroads Vehicle Standards Information - Current Vehicle Standards Information Sheets & Vicroads VASS Certificates.
- (c) The Committee may at its discretion reject any application.

4. PERMIT PERIOD 45 / 90 days

A Club Permit can be for either a 45 or 90 day permit. A 45 day permit may also be extended for a second 45 day period provided it is applied for prior to the expiry date. This requires the endorsement of the Escape CPO before VR will accept payment and approve .

5. CHECKLIST / ACTIONS FOR INITIAL CP APPLICATION

- (a) To have been an active Financial Member of Escape Motoring Inc.
- (b) Complete the Vicroads Club Permit Application (CPA) and the Vehicle eligibility and standards declaration for club permit vehicles (VESD) (download or hardcopy from VR)
- (c) Complete Escape Motoring Inc. Support for Club Permit (form CPB) - request this from Escape CPO)
- (d) Obtain a RWC valid for 30 days from a Licensed Vehicle Tester.
- (e) Obtain a VASS certificate if applicable
- (f) Take Photographs including include images of the front, driver's side, rear, driving position (side on with the driver's door open) and where possible any identifiers such as chassis number and engine number. Photographs must be a minimum size of 100 x 150 mm, signed and dated on the back by the Applicant.

Documents will be processed including signed Vicroad's VESD form , will be returned to you (except the photographs which will be retained. When the documents are returned, they can either be taken to a VicRoads Customer Service Centre or they can be posted to: VicRoads, GPO Box 1644, Melbourne. Vic. 3001.

When you receive your Permit, post, email or provide a copy of the Log book inside cover and the CP Label to the Escape CPO to confirm CP number and expiry date which is then recorded on the Escape Data base.

6. RENEWAL OF A PERMIT

Note: If you have not received a renewal form at least 2 weeks prior to the date on which the permit expires, take your logbook to your nearest Vicroads office, tell them you have not received a renewal and ask them to issue the required renewal form.

Escape expects those with CP obtained through Escape membership to attend Escape events. We therefore ask those members with CP members to sign an attendance to show their participation in the Club.

7. CHECKLIST / ACTIONS FOR RENEWALS

- (a) Immediately you receive the Vicroads Renewal Form, check the expiry date and if it is not correct go to Vicroads and ask them to issue a new renewal.
- (b) If the date on the renewal is correct, give the form (in person or post) to the Escape CPO or follow the online instructions to email the form.

- (c) On receipt of signed renewal, pay the required Vicroads Fees and place the VicRoads receipt in the inside cover of your log book. Note: If the fees are not paid then the vehicle cannot be driven after the expiry date and fines and cancellation of Permit apply.

8. CHANGE OF INFORMATION RELATED TO ESCAPE CP HOLDERS

Escape maintains a data base and it's important that if a car is sold or a Permit is not renewed then advise Escape's CPO changes. Note CPs are not transferable and the permit ceases after sale.

Note: Special circumstances apply in the case of the death of a permit holder that may allow the permit to be transferred to a partner.